



NEORQC Grant Committee

This Committee will oversee the application and review of grants to fulfill the NEORQC mission.

The Committee should consist of 2-3 members appointed by the President for a two-year term. The Committee must consist of a chair and a co-chair. This allows someone to continue the grant program if the chair is unable to perform her duties and pass on the required information.

Grant monies available will be dependent upon approved budget for the fiscal year, which will be July 1 – June 30.

The Committee will determine the qualification and amount for each grant based on approved budgeted amounts. This money can be used for supplies, machines, field trips, workshop fees for education of textiles, history, mixed media, traditional, and the art form of quilting. Grant priority will be given to beginner quilters. Grants will only be approved in the counties covered by NEORQC Bylaws.

Application forms will need to be updated on the website by the March general meeting. A NEORQC email address will be provided to allow organizations to ask for clarification on the application form. Applications will include organization name, contact name, address, email and phone number. All minutes published and all website content will only include the name of the organization and first names only of individuals.

All applications must be submitted in writing to the NEORQC Grant Committee chair by September 1.

The Committee will make recommendations for approval to the board at the September board meeting. After board approval, the grant recipients will be announced at the October general meeting.

For disbursement, the Treasurer needs a copy of the entire grant application for reporting on NEORQC's tax forms and for NEORQC's records. It should be clearly indicated whether the check is written to an individual or organization. Recipients are to be notified that their grant is being reported to the IRS as part of NEORQC's tax reporting responsibilities.

A grant project must be completed and a presentation prepared for the October general meeting one year from issuance.

The president shall act as an advisor to the committee on an as-needed basis in the position of de facto member of the committee. The chair must provide a copy of the minutes of all the committee's activities between board meetings. This should be sent at least two weeks before the board meetings in February, May, and September. The president is to be copied on all meeting minutes, electronically if possible.